

Swine Flu School Planning Workshop

November 19-20, 2009 Chicago

Sales Contract

Conference: Swine Flu **School Planning** Workshop
Dates: November 19-20, 2009
Venue: Marriott Chicago Downtown Magnificent Mile
540 North Michigan Ave., (Driveway Entrance
on 541 North Rush Street)
Chicago, IL 60611

Fax this form to register now!

FAX +1-202-280-1239

This form may be copied for additional registrations.

Delegate Details

Name _____

Title _____

Email _____

Phone _____ Fax _____

Cell (Optional) _____

Company/Organization Details

Name _____

Company Size _____

Nature of Business _____

Number of Employees _____

Website _____

Address 1 _____

Address 2 _____ City _____

State _____ Zip _____ Country _____

Register Early and Save

Item*	Educators, Public Health & Non-Profit Organization	Standard Price	Delegates	Total
Full 2-day workshop registration including all training material	\$998	\$1,795		
Conference Documentation	\$495	\$495		
Total Amount Due				

*Add \$85 for on-site registration/payment

Multiple Registration
Send **3** Delegates and the **4th** is FREE

Payment Details

Please find attached a check payable to New Fields Exhibitions
Please Charge my: Visa Mastercard American Express

Card Number _____

Exp. Date _____

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City _____ State _____

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Signature _____ Date ____/____/____

Terms & Conditions

1. Fees are inclusive of program materials and refreshments. 2. This Sales Contract constitutes a legally binding contract. 3. It may be necessary for reasons beyond the control of **New Fields** to change the content and timing of the program, the speakers, the date or the location without notice. If for any reason, **New Fields** decides to postpone this conference, **New Fields** is not responsible for covering airfare, hotel, or other travel costs incurred by clients. The conference fee will not be refunded, but can be credited to a future conference. In the unlikely event of the program being cancelled, **New Fields** will automatically make a full refund but disclaim any further liability.

4. Copyright: All intellectual property rights in all materials produced or distributed by **New Fields** in connection with this event is expressly reserved and any unauthorized duplication, publication or distribution is prohibited.

Registration Period

Registrations must be accompanied by payment in full in US dollars. Authorized Government Purchase Orders USA only will be accepted but must accompany the registration form.

Tax Deductibility

Expenses of training including tuition, travel, lodging and meals, incurred to maintain or improve skills in your profession may be tax deductible. Consult your tax advisor. Federal Tax ID: 98-0361169.

Refund Policy, Cancellations & Substitutions

Full refunds for all cancellations received 60 days or more prior to the starting date of the event. Cancellations received 45-59 days prior to the starting date of the event will receive a refund of the registration fee less \$175. Cancellations received 44 days or less, no refunds will be given. There is no charge for substitutions, but you must submit a letter authorizing the transfer signed by the registered delegate one day prior to the event's starting date.

Confirmation Letter

Until you receive a confirmation letter, your registration is not complete. You should receive a confirmation by fax or email 5-10 business days after your payment is received. If not, call (202) 536-5000.

Authorization

Signatory must be authorized to sign on behalf of contracting organization.

Name _____

Position _____

Signature _____ Date ____/____/____

Customer Service Center

Monday Friday
9:00 am - 5:00 pm, EST
202.536.5000

New-Fields.com

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